

Come work at CDSS where . . .



People come First!

Exciting Opportunity at the California Department of Social Services...



Associate Programmer Analyst (Specialist)

Salary Range: \$4,619 - 5,897

Full Time - Permanent

EMPLOYMENT OPPORTUNITY

We are seeking a highly motivated & qualified individual to join our CCLD Support team. This individual will be responsible for maintenance of the Community Care Licensing Division's Caregiver Background Check (CBC) application written in VB.Net/SQL. Duties include: analyze system problems, develop detailed system requirements, correct program logic & database errors as well as incorporate modifications & enhancements into complex application that interfaces with other entities. The APA also develops unit & system test specifications & materials conduct unit & system tests, implements systems & obtains user acceptance for the CBC application and related interfaces.

Subject to fingerprinting and criminal record clearance by DOJ and FBI.

Who Should Apply: State employees with current status in the classification, persons with list eligibility in a reachable rank, with interest in a lateral transfer from an equivalent class, or reinstatement. All interested applicants must submit a resume and a standard State Application Form STD 678, with an original signature, to the contact person identified. Clearly indicate the basis of eligibility in line item number 12 (Explanations) of the STD 678 (REV 8/2009).

Final File Date: Until Filled

If you are interested and would like to be part of the CDSS mission to make a difference in the life of a child, a family or an elderly person, please submit your application to:

Contact Information:

Brenda Vinci
(916) 323-6403



INFORMATION SYSTEMS DIVISION
Associate Programmer Analyst (Specialist)

Duty Statement
800-771-1579-004

CONCEPT OF POSITION:

Under the direction of the Data Processing Manager II, the Associate Programmer Analyst (APA) is responsible for the development and maintenance of computer programs within the assigned Division.

RESPONSIBILITIES OF POSITION:

In response to requests for service, the APA designs systems, programs and routines, codes, tests, debugs documents, and installs applications and routines. Specific responsibilities include:

20% Prepares programming specification packages and procedures.

20% Reviews systems to correct malfunctions and incorporate modifications and enhancements.

20% Participates with customers in determining the functional requirements for automated systems.

10% Develops detailed systems design.

10% Performs programming tasks of a complex nature.

10% Develops system test material, conducts system tests, implements systems and obtains customer acceptance.

10% Prepares system design packages and the critical design review for customer and management approval. Keeps current of new analysis and programming techniques. Assists in the preparation of project work plans which includes estimates of time. Prepares project status reports, memos and give system presentations.

SUPERVISION RECEIVED:

The APA works as a member of a project team 80% to 95% of the time and receives assignments and general instructions from the Project Leader. Progress is monitored using structured walkthroughs and regularly scheduled status reports.

ADMINISTRATIVE RESPONSIBILITY:

None.

PERSONAL CONTACTS:

The APA has daily contact with technical staff and users to perform analysis, requirements definition, troubleshooting and remediation to develop technical solutions as well as to advise staff and users regarding technical issues.

ACTIONS AND CONSEQUENCES:

The APA exercises judgment in developing and recommending information technology solutions. Failure to exercise good judgment would have an adverse impact on the ability of the department to provide services to its customers and meet federal and state reporting requirements.

OTHER INFORMATION:

Local network and wide area network knowledge is required to perform the APA's technical duties. This job requires working on a personal computer 45% to 75% of the time.